

# CA Output Management Web Viewer v12: User Foundations 200



---

## PRODUCT RELEASE

CA Output Management Web Viewer  
v12

---

## COURSE DURATION & COURSE CODE

- Web-Based Training
- Thirty (30) minutes
- Course Code:  
06MFO20150

---

## PREREQUISITES

- None

---

## WHO SHOULD ATTEND

- Advanced Users
- Basic Users

---

## Course Overview

CA Output Management Web Viewer is a web-based solution that provides accurate, efficient and secure viewing of reporting documents. This enables an enterprise to deploy an intuitive, single point of access to reports that may reside in multiple CA Output Management document repositories. CA Output Management Web Viewer allows end users to quickly access information they need, providing them with the flexibility to print, save, email and export, in a secure environment that can provide detailed audit logging. This course is designed to help end users access the right information at the right time, in the right format.

---

## What You Will Learn

- Explain the purpose and benefits of CA Output Management Web Viewer
- Customize your user configuration settings
- Leverage Favorite and Subscription for your report management
- Search and view the Web Viewer reports
- Navigate and manipulate the Web Viewer report functions

---

**RECOMMENDED  
NEXT COURSES**

- **CA Output Management  
Web Viewer v12: Administrator  
Foundations 200**  
Course Code 06MF020160  
Thirty (30) Minutes

---

## For Managers

CA Output Management Web Viewer is a web-based solution that provides accurate, efficient and secure viewing of reporting documents.

An understanding of the key features and benefit of CA Output Management Web Viewer will enable your users to fully leverage the power of this tool.

---

## Course Agenda

### Module 1 – Overview of CA Output Manager Web Viewer

- What does CA OM Web Viewer do?
- Who uses this role-based tool?
- Typical use cases in which CA OM Web Viewer solves real-world problems
- Benefits of CA OM Web Viewer

### Module 2 – User Configuration and Setup

- User Configuration
- Favorites
- Subscription
- 

### Module 3 – User Reports

- Report Viewing
- Report Actions
- Report Search

**CA Education is the only authorized training source for CA Technologies.**

**CA Education ensures you get training anywhere, any time and any way you need it.**



To learn more about how CA Education is dedicated to providing you with flexible learning options based on your budget, travel and desired skill requirements, visit [www.ca.com](http://www.ca.com) and select **Education**.