

# CA PA for CA PPM 15.4: Financial Management 200




---

## PRODUCT RELEASE

CA PPM 15.4

---

## DURATION & COURSE CODE

- Three (3) Hours
- 33CLR25984

---

## PREREQUISITES

- CA PA for CA PPM 15.4: Core Components 200  
Course Code: 33CLR25924  
Two (2) hours
- CA PA for CA PPM 15.4: Project and Investment Management 200  
Course Code: 33CLR25944  
Three (3) hours

## Content Overview

In today's business world, it is crucial to verify that all project-related costs for time and materials are properly allocated to the appropriate department or other unit of your organization. The functionality of CA Project & Portfolio Management (CA PPM) provides the tools necessary to fully define your organizational breakdown structure (OBS) to help ensure that the allocation of project costs aligns with your specific divisions.

This content demonstrates how to use CA PPM to define your OBS and plan, and allocate and record project costs according to this defined structure. The creation of cost- and rate-related matrices; the establishment, approval, and adjustment of cost plans; and the posting of financial transactions are also demonstrated. This content is based on the classic CA PPM interface.

---

## What Is Covered

- Create an OBS, which is the core element to the financial framework of your organization.
- Enable the financial properties for projects, investments, resources, and companies to help ensure that all labor, material, equipment, and expense costs are captured and allocated to a project so they can be reported, analyzed, and billed, if appropriate.
- Manage the financial cost matrix to help ensure that a standard cost can be applied to all transactions in the system based on a centralized cost table.
- Post and correct postings of financial transactions to help ensure that all financial attributes relating to a transaction are present and valid in the context of the specific transaction.
- Define and adjust cost plans to help forecast the anticipated cost for the project or investment.
- Define benefit plans to help outline the value you will receive as a result of the cost expended to help justify the requested project budget.

**INTENDED AUDIENCE**

- IT Finance Manager
- Program Office Manager
- Project Manager
- Financial Administrator

**Lessons Included**

<b>1 – Financial Preparation: Setting Up Financial Organizational Structure Attributes</b>	<b>2 – Financial Preparation: Setting Up Financial Classifications, Currency, and Vendors</b>
<ul style="list-style-type: none"> <li>▪ Describe the setup of financial data</li> <li>▪ Define a department OBS</li> <li>▪ Define a location OBS</li> <li>▪ Create an entity</li> <li>▪ Create a fiscal time period for an entity</li> <li>▪ Set plan defaults for an entity</li> <li>▪ Manage an entity</li> <li>▪ Create a location</li> <li>▪ Create a sub-location</li> <li>▪ Manage a location</li> <li>▪ Create a department</li> <li>▪ Set parameters for a department</li> <li>▪ Create a sub-department</li> <li>▪ Subscribe to a service</li> <li>▪ Assign a department to a location</li> <li>▪ Manage a department</li> </ul>	<ul style="list-style-type: none"> <li>▪ Create a resource class</li> <li>▪ Create a company class</li> <li>▪ Create a work in process class</li> <li>▪ Create an investment class</li> <li>▪ Create a transaction class</li> <li>▪ Manage a financial classification</li> <li>▪ Activate currencies</li> <li>▪ Create an exchange rate</li> <li>▪ Create a vendor</li> <li>▪ Examine the financial management processing options</li> <li>▪ Examine the default financial management WIP settings</li> <li>▪ Create a charge code</li> <li>▪ Create an input type code</li> <li>▪ Set the file maintenance defaults</li> </ul>
<b>3 – Financial Preparation: Setting Up Cost/Rate Matrices</b>	<b>4 – Financial Preparation: Assigning Financial Properties</b>
<ul style="list-style-type: none"> <li>▪ Create a matrix</li> <li>▪ Modify a matrix</li> <li>▪ Perform a rate change for a matrix</li> <li>▪ Delete a matrix</li> <li>▪ Assign permission to a matrix</li> <li>▪ Unlock a matrix</li> <li>▪ Manage a cost plus code</li> <li>▪ Manage a cost plus rule</li> <li>▪ Set the project transaction entry defaults</li> </ul>	<ul style="list-style-type: none"> <li>▪ Create a company</li> <li>▪ Populate additional company information</li> <li>▪ Modify financial properties of a company</li> <li>▪ Deactivate a company</li> <li>▪ Manage financial properties for resources</li> <li>▪ Manage financial properties for an investment</li> </ul>



Visit [www.ca.com/education](http://www.ca.com/education) to explore the many course offerings, training options, and education solutions available to meet your skill development needs, budget, and travel requirements.

## Lessons Included

<b>5 – Financial Transactions: Running the Post Transactions to Financial Job</b>	<b>6 – Financial Transactions: Creating Transaction Entries</b>
<ul style="list-style-type: none"> <li>▪ Post timesheets</li> <li>▪ Manage invalid transactions</li> <li>▪ Run the Post Transactions to Financial job</li> <li>▪ Correct invalid transaction errors</li> </ul>	<ul style="list-style-type: none"> <li>▪ Create a voucher</li> <li>▪ Create voucher transaction lines</li> <li>▪ Manage vouchers</li> </ul>
<b>7 – Financial Transactions: Processing WIP Transactions</b>	<b>8 – Financial Transactions: Setting Up Chargeback and Investment Rules</b>
<ul style="list-style-type: none"> <li>▪ Perform a post</li> <li>▪ Modify a posted WIP transaction</li> <li>▪ Perform a WIP reversal</li> <li>▪ Perform a WIP transfer</li> <li>▪ Review and approve WIP adjustments</li> <li>▪ Run the Import Financial Actuals job</li> </ul>	<ul style="list-style-type: none"> <li>▪ Create a GL account</li> <li>▪ Set up a credit rule</li> <li>▪ Set up a standard rule</li> <li>▪ Set up an overhead rule</li> <li>▪ Set up an investment-specific rule</li> <li>▪ View transactions</li> <li>▪ Generate invoices</li> <li>▪ Review and fix invoice errors</li> <li>▪ View department invoices</li> <li>▪ View department recovery statements</li> </ul>



Visit [www.ca.com/education](http://www.ca.com/education) to explore the many course offerings, training options, and education solutions available to meet your skill development needs, budget, and travel requirements.

## Lessons Included

9 – Financial Plans: Managing Cost Plans	10 – Financial Plans: Managing Benefit Plans
<ul style="list-style-type: none"> <li>▪ Create a cost plan</li> <li>▪ Add grouping rows to the cost plan</li> <li>▪ Edit the details of the cost plan</li> <li>▪ Create a copy of the cost plan</li> <li>▪ Identify the plan of record cost plan</li> <li>▪ Create a cost plan from the resource plan</li> <li>▪ Repopulate a cost plan from the resource plan</li> <li>▪ Define operating and capital costs</li> </ul>	<ul style="list-style-type: none"> <li>▪ Create a benefit plan</li> <li>▪ Add a benefit to the benefit plan</li> <li>▪ Edit benefits in the benefit plan</li> <li>▪ Link the benefit plan to a cost plan</li> </ul>
11 – Financial Plans: Approving Budgets	
<ul style="list-style-type: none"> <li>▪ Submit a cost plan for approval</li> <li>▪ Examine the submitted budget</li> <li>▪ Update the costs of the submitted budget</li> <li>▪ Approve the submitted budget</li> <li>▪ Merge budgets</li> <li>▪ Replace budgets</li> </ul>	



Visit [www.ca.com/education](http://www.ca.com/education) to explore the many course offerings, training options, and education solutions available to meet your skill development needs, budget, and travel requirements.