CA PPM 15.3: Project and Investment Management 200

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Course Overview

Project management tools are integral to the efficient initiation, execution, and control of all projects. CA Project & Portfolio Manager 15.3 (CA PPM) provides your organization with a tool that includes the functionality needed to enhance your capacity to successfully deliver on all project commitments.

This course is for users who will manage projects using CA PPM. Project management procedures from start to finish are taught, including project setup, assembling a project team, managing project risks, issues, and change requests, and closing out a project. Procedures pertinent to controlling the progression of a project are demonstrated. Setting project baselines, identifying dependencies, and the use of Gantt charts are demonstrated. This training is based on CA PPM classic interface.

This class consists of 19.5 hours of SELF-DIRECTED learning including lab activities.

PRODUCT RELEASE

CA PPM 15.3

COURSE TYPE, LENGTH & CODE

- Dynamic Labs
- Nineteen and a Half (19.5) Hours
- Course Code: 33CLR2527S

PREREQUISITES

Knowledge of core components and time management in CA PPM, equivalent to the following courses:

- OnDemand CA PPM 15.3: Core Components 200
  Two (2) Hour WBT
  Course Code: 33CLR25250
- OnDemand CA PPM 15.3: Time Management 200
  One (1) Hour WBT
  Course Code: 33CLR25350

What You Will Learn

- Create investments for all activities that involve expenditure and resource effort.
- Build a project team and manage collaboration to assist in the successful planning, deployment, and completion of projects and investments.
- Manage the required work breakdown structure (WBS) and risks, issues, and change requests to complete the project on time, on budget, and within scope.
- Assign resources to tasks to provide the cost details for your projects and identify the planned resource usage.
- Effectively manage project schedules to better forecast and plan the cost of projects, gain visibility into the demand for labor resources, and control the completion of tasks and project deliverables.
- Create risks, issues, and change requests for a project so that the team is made aware of potential effects on the project scope, schedule, budget, or any combination thereof.
- Define time-based costs for the planned financial values of your projects.

WHO SHOULD ATTEND

- Business Analysts
- Business End Users
- Business Team Members
- IT Services Managers
- Key Resources
- Key Stakeholders
- Process Managers
- Project Management Office
- Project Managers
- Project Sponsors

For Managers

To maximize the benefits of CA PPM for the business, users need to be aware of the powerful project and portfolio management functionality available. CA PPM can help ensure successful delivery of projects by your project managers by furnishing them with this end-to-end project management solution.

This content will provide effective training for your team and help ensure a greater return on your investment in the application. All the functionality your team needs to use to better manage all project initiatives undertaken by your organization is fully demonstrated.

CA PPM classes can be credited toward Project Management Professional Development Units (PDUs) from the Project Management Institute® (PMI®).

RECOMMENDED NEXT COURSES

- CA PPM 15.3: Resource Management 200
  Six and a Half (6.5) Hours
  Course Code: 33CLR2528S
- CA PPM 15.3: Financial Management 200
  Nineteen and a Half (19.5) Hours
  Course Code: 33CLR25319
- CA PPM 15.3: Portfolio Management 200
  Thirteen (13) Hours
  Course Code: 33CLR2530S

Course Agenda

Module 1 – Create NPIOs	Module 2 – Create Projects
• Compare NPIOs and projects • Create NPIOs	• Create projects • Create projects from templates • Create projects from ideas and other sources

Module 3 – Build Project Teams	Module 4 – Build Project Plans
• Allocate resources to a project • Manage allocations and estimates • Replace resources using the Resource Finder • Manage staff booking options	• Build the WBS • Create WBS dependencies • Configure the Gantt chart

Module 5 – Assign Resources to Project Tasks	Module 6 – Schedule Projects
• Define the assignment pool and assign resources to project tasks • Replace assignments	• Schedule projects using the Gantt chart • Schedule projects using a desktop scheduling tool

Visit **www.ca.com/education** to explore the many course offerings, training options, and education solutions available to meet your skill development needs, budget, and travel requirements.

Course Agenda

Module 7 – Perform Financial Planning	Module 8 – Manage Collaboration Information
- Define high-level financial planning information - Create cost plans - Create benefit plans - Submit cost plans for budget approval - Create hierarchies - Define capital and operating costs	- Upload documents for sharing - Manage action items - Manage discussions
Module 9 – Create Project Risks, Issues, and Change Requests	**Module 10 – Control Projects**
- Create risks - Create issues - Create change requests	- Create project dependencies - Enable project auditing - Baseline projects - Analyze posted actuals - Examine the project dashboards - Close projects
Module 11 – Group Projects	
- Compare programs with master projects - Create programs - Examine program dashboards and multi-project portlets	

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