

# CA IT Asset Manager 17.0: APM Administration 200



## Course Overview

An effective business demands accurate, concise accounting of IT assets. CA IT Asset Manager Asset Portfolio Management (CA ITAM-APM) helps you manage the physical and financial aspects of hardware whether on-site, virtual, or in the cloud so you can reduce costs, automate asset lifecycle management, and enable vendor and contract optimization with a single integrated solution.

Through hands-on exercises, demonstrations, and work-related problems, this course will teach you to utilize CA ITAM-APM to meet your organization's needs. You will automate hardware reconciliation, implement system security, and learn how to use the CA ITAM Data Importer tool. Overall, you will be provided with the knowledge to optimize the use of CA ITAM-APM by your organization.

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### PRODUCT RELEASE

CA IT Asset Manager 17.0

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### COURSE TYPE, LENGTH & CODE

- Instructor-Led Training (ILT) / Virtual Learning (VL)
- Two (2) Days
- Course Code: 33ITA20751

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### PREREQUISITES

- Working knowledge of CA ITAM-APM

OR

CA IT Asset Manager 17.0: APM Foundations 200  
One (1) hour  
33ITA20740

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### WHO SHOULD ATTEND

- IT Asset Administrators

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## What You Will Learn

- Set system configuration parameters appropriate for your installation and environment.
- Create roles to limit system access and filters to limit system information access.
- Create data objects and manage contracts.
- Improve information access by customizing search and linking objects.
- Perform hardware reconciliation to effectively track your hardware assets.
- Import and manage data using the CA ITAM Data Importer tool.

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## For Managers

One of the key functions of your IT department is to manage assets to control inventory and costs. In this course, your administrators will be taught how to prepare and maintain CA ITAM-APM for the daily management of assets by users. By understanding how to correctly administer CA ITAM-APM, your administrators will be able to provide an effective streamlined system so that your employees will provide the information you need to control costs and reduce noncompliance.

**RECOMMENDED  
NEXT COURSES**

- CA IT Asset Manager 17.0: APM Configuration 200  
One (1) Day  
33ITA20761

## Course Agenda

<p><b>Module 1 – Configure System Settings</b></p> <ul style="list-style-type: none"> <li>▪ Set system configuration</li> </ul>	<p><b>Module 2 – Control Access to CA ITAM-APM</b></p> <ul style="list-style-type: none"> <li>▪ Manage roles</li> <li>▪ Manage users</li> </ul>
<p><b>Module 3 – Create Data Objects</b></p> <ul style="list-style-type: none"> <li>▪ Create data objects</li> <li>▪ Create models</li> <li>▪ Create hardware assets</li> <li>▪ Manage the correlation between assets and components in hardware configurations</li> <li>▪ Subgroup assets</li> <li>▪ Review audit history</li> <li>▪ Associate costs and payments with assets</li> </ul>	<p><b>Module 4 – Manage Contracts Using Legal Documents</b></p> <ul style="list-style-type: none"> <li>▪ Create legal documents</li> <li>▪ Add terms and conditions</li> <li>▪ Manage relationships between legal documents</li> <li>▪ Add attachments to legal documents</li> <li>▪ Associate assets and legal documents</li> <li>▪ Associate costs and payments with legal documents</li> </ul>
<p><b>Module 5 – Perform Custom Searching and Data Filtering</b></p> <ul style="list-style-type: none"> <li>▪ Create custom searches</li> <li>▪ Perform a mass change</li> <li>▪ Build data filters</li> </ul>	<p><b>Module 6 – Perform Hardware Reconciliation</b></p> <ul style="list-style-type: none"> <li>▪ Describe reconciliation</li> <li>▪ Set up hardware reconciliations</li> <li>▪ Review reconciliation reports</li> </ul>
<p><b>Module 7 – Import Data Using the CA ITAM Data Importer</b></p> <ul style="list-style-type: none"> <li>▪ Describe the CA ITAM Data Importer</li> <li>▪ Import data</li> <li>▪ Reuse legacy map files</li> <li>▪ Create a mapping to delete data</li> </ul>	



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