

OnDemand CA PPM 15.2: New UX for Adaptive Project and Time Management 200



Course Overview

Project confidence is mission critical in today's application economy. The New User Experience (New UX) for CA Project and Portfolio Manager 15.2 (CA PPM 15.2) provides you with a convenient, simple, and easy way to plan and manage resource capacity and balance it against work demand, a required approach for any project and resource management strategy.

PRODUCT RELEASE

CA PPM 15.2 New User Experience

COURSE TYPE, LENGTH & CODE

- Web Based Training (WBT)
- Two (2) hours
- Course Code: 33CLR24990

PREREQUISITES

- Knowledge of accessing web-based information

WHO SHOULD ATTEND

- Project Manager
- Program Office Manager
- IT Services Manager
- Business Analyst
- Application Administrator
- Financial Administrator
- Data Administrator
- System Administrator

What You Will Learn

- Access and navigate the New UX interface
- Create and manage a project, with a team and tasks
- Collaborate using conversations and document storage
- Create, review, and publish a status report
- Manage timesheet submission, approval and adjustment
- Enter time for others

For Managers

The New UX engages your team and becomes an intuitive and natural extension for how they work. Management does not want any surprises and needs the data to tell an accurate story so that it can be trusted to make sound business decisions.

This content demonstrates how to use the New UX from the perspective of:

- An adaptive project manager, who creates projects from templates, establishes the project team, and reports on the project status
- A team member, who helps to define the tasks and assignments, collaborates with conversations, stores documents, and books work on timesheets
- A timesheet approver, who enters time for others, and reviews and approves timesheets

Course Agenda

1 – Navigate in the New User Experience <ul style="list-style-type: none">▪ Log in▪ Request new password▪ Navigate the user interface	2 – Manage Projects <ul style="list-style-type: none">▪ Create a project▪ Manage the project team▪ Manage project tasks▪ Assign resources and ETC to tasks
3 – Examine Resource Allocations <ul style="list-style-type: none">▪ Access the Resources page▪ Allocate roles▪ Manage allocations in the Investments to Resources view	4 – Collaborate with the Project Team <ul style="list-style-type: none">▪ Communicate with conversations▪ Manage notifications▪ Manage project documents▪ Generate status reports
5 – Manage Timesheets <ul style="list-style-type: none">▪ Create a timesheet▪ Enter time in a timesheet▪ Add notes to a timesheet▪ Submit and return a timesheet▪ Review and approve a timesheet▪ Adjust a timesheet▪ Enter time for others	



Visit www.ca.com/education to explore the many course offerings, training options, and education solutions available to meet your skill development needs, budget, and travel requirements.